

Roll Call -

Commission Chair Cushing opened the meeting at 8:45 AM from the Commissioners Chambers with Commissioner Marshall, Treasurer Mower, Administrator Adkins and Deputy Administrator LaBree present. Commissioner Baldacci absent.

Executive Session---Commissioner Marshall made a motion to go into Executive Session at 8:45 AM under 1 M.R.S.A. § 405 (6) (D) Contractual Matter. Commissioner Cushing seconded the motion. Vote to approved passed 2-0. Present were: Commissioners, Treasurer Mower, Administrator Adkins, Deputy Administrator LaBree, Tim Pease / Rudman (legal), PRCC Director Lavoie and Deputy Director Fitzgerald. Session ended at 8:59 AM.

Action Taken - None

Pledge of Allegiance – Tim Pease / Rudman and Winchell

Agenda Change – Commissioner Cushing moved to approve the agenda change as presented by Administrator Adkins. Commission Marshall seconded the motion. Move to approve passed 2-0.

Approval of Meeting Minutes

Commissioner Marshall made a motion to approve the February 20, 2024 Meeting Minutes. Commissioner Cushing seconded the motion. Vote to approve 2-0. Signed.

Public Comment –

Capt. David Grant, Resident of Old Town and John Parker, Resident of Orono reported to the Commissioners displeasure with the State on the eminent domain / taking of their property. Commission has no authority, but recommends that they contact their State representatives.

NWDB Update-

Executive Director Williamson discussed the following:

- Quarterly Board meeting will take place in Aroostook
- The Opioid Crisis Grant for PY2022 has been closed out
- Discussion on the Quest Grant where numbers for enrollment have been great with great success
- Discussion on One-Stop for the region which entails three steps

EMDC Update -

Senior Director of Business workforce Services from EMDC Susan Cerini discussed the following: Discussion on the Progressive Employee Grant for barriers to include work experiences and on the job training. Further discussion on the partnerships and collaboration between community members and EMDC

UT Update –

Director Buswell and Deputy Morrison presented the following:

- Commissioner Marshall made a motion to approve the Northern Timber Cruisers liquor license renewal. Commissioner Cushing seconded the motion. Vote to approve passed 2 to 0. Signed.
- Discussion on the snow removal contract extension with TJ Glidden on the Millinocket Lake Road. After discussion, Director Buswell will come back with a contract with a two-year extension of the existing contract with a 6% increase.
- After discussion of the annual review on the UT Salt Bid; Commission approved Deputy Director to send out to 59 towns the bids.
- Discussion on the UT Solid Waste Deliveries with Eagle Point Energy Center.

ARPA –

Grant Manager Dana, along with Orrington Town Manager Chris Backman, Orrington Selectman Allan Elkin and Eagle Point Energy Representative Evan Coleman presented the following sub-recipient application:

- The Town of Orrington is requesting \$650K for the purchase and installation of Cambridge Flexus baler system for the Eagle Point Energy Company (EPEC).
- After discussion, Commissioner Marshall moved to approve \$650K for the purchase and installation of a Cambridge Flexus baler system for the Eagle Point Energy Company (EPEC). Commissioner Cushing seconded the motion. Vote to approve passed 2 to 0.

EMA Update –

Director Nuding reported the following:

- The state has filed & received an extension for FEMA Request for Public Assistance applications. Previous deadline was February 29th – now March 28th. Snowmobile Associations have now been identified as eligible.
- Assisted Town of Orrington in updating their Swetts Pond Dam Emergency Action Plan; Boyd Dialysis Center in Bangor with their Evacuation Plan.
- Ongoing planning for the Solar Eclipse, Bangor Marathon and Maine Day.
- Regional active shooter exercises in Medway and Millinocket.
- Collaborating with Maine Forest Service – Incident Management Team for a discussion – based exercise focused on Baxter State Park.

I.T. Update –

Director Tenney and Deputy Director Simpson presented the following:

- I.T. goals for 2024
- New Spillman features in development taking place
- Mitel VoIP telephone system upgrade

I.T. Update – Continued:

- NetMotion mobility version upgrade
- I.T. department staffing update
- General update on projects
 - Moved all the Virtual Machines from the old SimpliVity hosts & now utilizing the 4-node stretch cluster
 - Fully migrated to Office 365
 - Continuing to deploy upgrades to network switches on campus to implement the planned 10-gigabit “ring” network.

Finance Update –

Director Bragdon and Treasurer Mower reported the following:

- Commissioner Marshall moved to approve the updated corrected copy of the 2024 Tax Commitment. Commissioner Cushing seconded the motion. Vote to approve passed 2 to 0. Signed.
- Discussion on the annual delinquency interest rate. Commissioner Marshall moved to approve the annual delinquency interest rate of 6%. Commissioner Cushing seconded the motion. Vote to approve passed 2 to 0.
- Reports on the cash flow and TAN update were discussed

Administration / HR Update –

Administrator Adkins and Deputy Administrator Michelle LaBree presented the following:

- Facilities Director MacDonald reported:
 - The Y building demo is currently taking place
 - Waiting on quotes for the granite replacement for the front door steps
- After discussion, Commissioner Marshall moved to up to \$80K on the Faro Scanner for the Sheriff's Office. Commissioner Cushing seconded the motion. Vote to approve passed 2-0.
- After discussion, Commissioner Cushing moved to approve up to \$40K from ARPA funds for the Sheriff's Office / Jail black stock uniforms. Commissioner Marshall seconded the motion. Vote to approve passed 2-0.
- Amy Collinsworth, Gail Fanjoy and Christine Parker from the Katahdin Regional Chamber of Commerce reported to the Commission a business summit that will be taking place on June 26th.
- A review of draft policy for rehire eligibility & service recognition was discussed
- A review of draft policy of tuition reimbursement was discussed
- Good participation on the recent “Lunch and Learn with HR” took place
- Good participation and positive comments on the recent meeting with the new health proposal that took place.

Approval of Warrants-

Payroll Warrant	02.23.24	\$315,056.83	03.01.24	\$358,290.97 & \$870.71
A/P General Fund	02.27.24	\$698,261.14	03.05.24	\$ 217,964.35
A/P PRCC Bond	02.27.24	\$ N/A	03.05.24	\$ N/A
A/P Unorg Terr	02.27.24	\$ N/A	03.05.24	\$ 98,477.59
A/P UT TIF	02.27.24	\$ N/A	03.05.24	\$ 3,532.95
A/P ARPA	02.27.24	\$ 1,134,319.00	03.05.24	\$ N/A

Commissioner Marshall made a motion to approve the warrants as presented as Item K listed on the agenda. Commissioner Cushing seconded the motion. Vote to approve 2-0. Signed.

Payroll status changes signed for: Jessica Urquhart, Louis St. Pierre, Ryan Martin, Beston Simpson and Tim Hall

Executive Session--Commissioner Marshall made a motion to go into Executive Session at 11:32AM under 1 M.R.S.A. § 405 (6) (C) Acquisition of Real Property. Commissioner Cushing seconded the motion. Vote to approved passed 2-0. Present were: Commissioners, Treasurer Mower, Administrator Adkins, and Deputy Administrator LaBree. Session ended at 11:48 AM.

Action Taken – None

Commissioner Marshall moved to adjourn the meeting at 11:49 AM with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 2-0.

Certified By:

Administrator, Scott A. Adkins

Andre E. Cushing, III, Chair

ABSENT
Peter K. Baldacci, Commissioner

David S. Marshall, Commissioner